

CHIEF LOCAL ELECTED OFFICIALS MEETING

Friday May 10, 2024

Immediately following the NWP Job Connect Meeting

Teams Meeting ID: 284 352 221 54 Passcode: 22M2qz

Call In Audio Only: [+1 724-761-2341](tel:+17247612341), [28595253#](tel:28595253#) Phone Conference ID: 285 952 53#

Microsoft Teams Virtual Meeting

AGENDA

- 1) Welcome, *Commissioner Chip Abramovic, Chair*
- 2) Meeting will be **RECORDED**, please exit if non-consenting, and **AGENDA POSTED IN CHAT**, *Nancy*
- 3) Roll Call / Visitor Recognition – *Nancy*
- 4) **Public Comments** – *Commissioner Chip Abramovic, Chair*
- 5) **Approval of Consent Agenda** -- *Chair Commissioner Chip Abramovic*
Board Staff Will Give Brief Summary Of Each Item Prior To Full Vote
 - a) **Approval of March 8 2024 Meeting Minutes**
 - b) **Accept the PY23 Q2 Participant Survey Results** *Carrie*
 - c) **Accept the PY23 Q2 Business Satisfaction Survey Summary** *Carrie*
 - d) **Accept the PY 22 Adjusted Performance Outcomes**, *Susan*
 - e) **Accept the Revised Self-Sufficiency Policy** *Susan*
 - f) **Accept the Revised System of Record/File Management Policy** *Susan*
 - g) **Accept the Revised WIOA Title I Program Participant Services Policy** *Susan*
 - h) **Accept the Revised WIOA Eligibility Policy** *Susan*
 - i) **Accept the New One Stop Operator Firewall Policy** *Susan*
 - j) **Accept the PY24 Continuous Improvement Plan**, *Carrie*
 - k) **PY23 Any items to sever for discussion -or- motion to accept as a whole**
 - l) **Vote on accepting the Consent Agenda**
- 6) *Previous Action Items – Chair Commissioner Chip Abramovic*
 - DONE: Lisa Miller will distribute Bradley Williams’ notes on WIOA reauthorization to the CLEOs
- 7) Updates From The Chair— *Chair Commissioner Chip Abramovic*
 - a) Membership
 - CWDS System for Board Membership:
 - Everything uploaded regarding members
 - Date of Resignation Now the Date Member Notifies Board/Board Staff
 - Historic practice of CLEOS accepting a resignation is no longer possible with CWDS
 - Archie Graham Date of Resignation: February 29, 2024
 - b) New Erie Slate of Officers Representative (Pending Vote):
 - Grainne Blanchette, Erie, Business, Eriez Magnetics
 - c) Update On Reappointments
 - Complete: Bobbie Jones, Jill Foys, Juanice Vega, Heather Frazier (formerly Moles)
 - Won't Be Seeking Reappointment After June 30:
 - Karen Thomas (Warren): Identified Warren Business Representative
 - Beginning the Nomination and Appointment Process
 - Andrea MacArthur (Erie): CE Davis Seeking Erie Business Representative
 - Erie Members CE Davis Still Considering For Reappointment: TJ Sandell

- 8) Fiscal Items, *Diona Brick*
- a) [Fiscal Report](#) (Approval)
 - b) Budget Discussion
 - (1) [Budget Presentation](#) Approval of PY 2024-2025 Budget
 - (2) Approval for Venango County to contract with Equus for Title I services for PY 24 as budgeted including a not to exceed 8% profit.
 - (3) Approval for Venango County to contract with Equus for Operator services for PY 24 as budgeted including a not to exceed 8% profit.
 - (4) Approval for Venango County to contract with St. Benedict's for EARN for PY 24
 - c) Other
- 9) Accept Monitoring Items, Sever As Needed, *Carrie, Susan*
- a. [PY 2023-2024 Title I Risk Assessment Report](#), *Carrie*
 - b. [PY 2023-2024 EARN Risk Assessment Report](#), *Carrie*
 - c. [PY 2023-2024 Fiscal Oversight and Reporting Monitoring Report](#) *Carrie*
 - d. [The Report on Title I Corrective Actions](#) *Carrie*
 - e. [File Monitoring Report](#) *Carrie*
 - f. [Desk Audit Report \(Gains, Credentials, Post Exit Follow Up\)](#) *Susan*
 - g. Statement of Work Report Q2 PY 23, *Carrie*
 - i) [Title I](#)
 - ii) [Operator](#)
- 10) Approve PY24 Statement of Work, *Deb*
- a) [Title I](#)
 - b) [Operator](#)
 - c) [PY24 SOW Scoring](#)
 - d) [Revisions to Title I SOW PY 24](#)
 - e) [Revisions to Operator SOW PY 24](#)
 - f) [PY 24 SOW Scoring System Revisions](#)
- 11) Approval for the Operator to enter into Mutual Agreements with Entities as needed for Mobile PA CareerLink® Services with Prior Approval from Partners for Performance, *Lisa S*
- 12) [High Priority Occupation List NW PY24](#) *Emily*
- a) [Draft HPO List](#)
 - b) [Additions and Drop-offs](#)
 - d) Occupations to pursue for Local List
- 13) [Approve: PY24 Meeting Schedule](#) *Nancy (Vote)*
- Governance added back in, still as needed
 - Business and Workforce Committees agree on alternating cycles
- 14) Approval to allow for PDDG to have access to our Domain Name and to Perform Hosting Services on our behalf and for Venango County to contract with PDDG as needed, *Emily Cozzens*
- 15) Staffing Update, *Lisa S*
- 16) Other Business
- a) [Board Staff Report Highlights](#), *Lisa S*
 - Additional items of interest
 - L. Miller will be off. Please contact Lisa Stalnaker or Nancy Wisgirda with any needs.

- Introduction of New Project Director at PA CareerLink® Shawn Waskiewicz
- b) Anything Else

17) Other Items As Needed

18) Executive Session: As Needed

19) Review of New Action Items

20) **Adjourn** *Next Board Meeting: Friday July 12, 2024, You received a Save The Date!!*

ITEMS IN BOLD REQUIRE A VOTE

Chair: Chip Abramovic Vice Chair: Wayne Brosius 2nd Vice Chair Tricia Durbin

Resources: • [Acronym List](#) • [Conflict of Interest Info](#) • [Conflict of Interest Form](#) • [Abstention Form](#) • [ETPL](#) • [HPO](#)
• [Attendance Report](#) • [Operator](#) • [Title I](#)
• [Common Measures PY23 Q2](#) • [PY22 IFA](#) • [WDA Profile](#)
• [Committee Reports](#) • [Committee Membership List](#) • [Board Membership List](#)
• [PA CareerLink® Services For Businesses](#)

Workforce Innovation and Opportunity Act (WIOA) programs are 100% supported by the PA Department of Labor and Industry of the U.S. Department of Labor as part of awards totaling \$5,818,022.00 with \$0, 0% financed from non-governmental sources.